

# Uintah County

## Job Description



<b>Title:</b>	Grounds Maintenance Worker I	<b>Code:</b>	700-1
<b>Division:</b>	Operations	<b>Effective Date:</b>	3/07
<b>Department:</b>	Facilities Management	<b>Last Revised:</b>	3/07
<b>FLSA Cat:</b>	Non-Exempt	<b>Pay Grade:</b>	1

### GENERAL PURPOSE

Performs a variety of **entry level, basic grounds keeping** tasks requiring a wide range of abilities related to turf care, sprinkler system installation, maintenance and repair; clean-up, snow removal, and other related duties. Provides overall care and cleaning of the parking lots and grounds for county facilities.

### SUPERVISION RECEIVED

Works under the general supervision of the Facilities Manager.

### SUPERVISION EXERCISED

None.

### ESSENTIAL FUNCTIONS

Under general supervision of the Facilities Manager performs basic grounds maintenance practices, assures maintenance of grounds equipment; and any or all of the following duties: mows, rakes and waters lawns; plants, transplants, waters and trims shrubs, flowers and trees; controls weeds; applies fertilizer, herbicides and pesticides; removes ice, snow and debris from sidewalks and parking lots; stores equipment; performs basic sprinkler system repairs and maintenance; many install and repair sprinkler systems; performs other duties as assigned.

Monitors and assures proper inventory of supplies and equipment; assures proper maintenance, care and cleaning of grounds, parking areas and improvements; empties garbage receptacles in outside areas.

Performs general gardening; plants flowers and maintains planting beds; prunes plants and removes weed growth; performs interior and exterior painting.

Maintains equipment and tools to ensure safe and efficient operation.

Plans and sets up seasonal displays.

Performs on-call duties to assure timely response to grounds keeping emergencies.

Conducts routine and regular inspections.

Performs related duties as required.

### MINIMUM QUALIFICATIONS

1. Education and Experience:
  - A. Sufficient experience to demonstrate an aptitude or ability to perform above and related duties;
2. Knowledge, Skills, and Abilities:

**Some knowledge of** landscaping and grounds maintenance practices; mechanical operations and methods of repairing equipment, including sprinkler irrigation equipment; herbicides, pesticides, fertilizers and sprinkling application methods.

**Skill** in the operation of various related equipment, lawn mowers, weed whackers, sprinkler systems, and other tools common to grounds keeping.

**Ability to** determine needs for services and supplies necessary to carry out the task; communicate effectively, verbally and in writing; develop effective working relationships with supervisors, co-workers and the public; work independently; operate grounds equipment and power tools; lift and carry moderately heavy loads; establish and follow through on work priorities; deal effectively with some stress caused by work load and time deadlines.

3. Special Qualifications:

Must possess a valid driver's license. Herbicide/pesticide applicator license may be required.

4. Work Environment:

Incumbent of the position performs both indoor and outdoor physically demanding duties. Tasks require variety of physical activities, generally involving muscular strain, such as lifting, walking, standing, stooping, reaching, hearing and seeing critical to the safe performance of essential functions. Common eye, hand, finger, leg and foot dexterity required. Mental application utilizes memory for details, verbal instructions, emotional stability and discriminating thinking, guided problem solving. May be required to lift in excess of 75 pounds in normal course of job performance.

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**Disclaimer:** The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I \_\_\_\_\_ have reviewed the above job description. Date: \_\_\_\_\_  
(Employee)