Uintah County

Job Description

Title:	County Engineer	**Code:**	222
Division:	Administration	**Effective Date:**	10/08
Department:		**Last Revised:**	10/08
FLSA Cat:	Exempt	**Pay Grade:**	45

GENERAL PURPOSE

Performs a variety of **professional and technical engineering duties** for safe and economical building and construction, road, and other projects.

SUPERVISION RECEIVED

Works under the general supervision of the County Commission.

SUPERVISION EXERCISED

None.

ESSENTIAL FUNCTIONS

Provides technical expertise in the creation and review of project design criteria and design activities.

Creates and/or reviews plans for projects requiring engineering specifications.

Coordinates engineering inspections for all county projects.

Affixes signature to all official engineering documents.

Performs related duties as required.

MINIMUM QUALIFICATIONS

1. Education and Experience:

   A. Graduation from college with a bachelor's degree in civil engineering or related field;

   AND

   B. Six (6) years of experience as a full-time paid civil engineer;

   OR

   C. An equivalent combination of education and experience.

2. Knowledge, Skills and Abilities:

   Working knowledge of equipment related to surveying, drafting, contracts

   Skill in the art of diplomacy and cooperative problem solving; operate computer equipment such as laptops and be able to input data in spreadsheets, word processors, and databases.

   Ability to read maps, plans, plats, profiles, drawings, final estimates, specifications, and contracts which relate to public improvements and engineering affairs; communicate effectively verbally and in writing; perform advanced mathematical calculations; develop and maintain effective working relationships with elected officials, federal agencies, state agencies, local governments, subordinates, and the general public.

3. Special Qualifications:

Must possess a valid Utah Drivers license.
Must possess a professional engineer's (P.E.) license.

4. Work Environment:

Tasks require a variety of physical activities not generally involving muscular strain. Physical activity and demands are frequent related to walking, standing, stooping, climbing, sitting, and reaching. Talking, hearing and seeing or other effective communication is essential to job performance. Mental application utilizes memory for details, emotional stability and discriminating thinking common to most job functions. Frequent travel required in course of performing portions of job functions. Some exposure to hazardous conditions common to construction sites and weather extremes.

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Disclaimer: The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I _____have reviewed the above job description. Date:_____ _____
(Employee)